

**Appendix 1 - Director's summaries**

Performance issues for consideration	Project issues for consideration	Risk issues for consideration
<b>Directorate: Children, Families and Education</b>		
<ul style="list-style-type: none"> <li>Ofsted inspections of schools have been encouraging - with the majority of schools in Q1 either improving or retaining a good or better judgement. The exception is Milton Park Primary School which has moved to RI and will be receiving targeted support in 2017/18</li> <li>Provisional results for EYFSP, KS1 and KS2 for 2017 are encouraging - improvements across all key stages but only in line with national so the gap between Portsmouth and national has changed little. As a result of the Portsmouth Education Partnership and the targeted approach to school improvement that is being taken, further improvements are expected but this will not be a quick fix. KS4 provisional results will be available in Q2.</li> </ul>	<ul style="list-style-type: none"> <li>Discussions progressing with the ESFA about options for Mayfield School.</li> </ul>	<ul style="list-style-type: none"> <li>The transfer of statements to EHCPs will need to be completed by 1<sup>st</sup> April 2018. The majority of these are now with Solent Academies Trust (Cliffdale, Redwood Park and Mary Rose) and it will be vital that an agreement can be reached about the timeliness of annual reviews / co-production meeting with parents, so that the transfers can be completed with the statutory timescale.</li> <li>To note existing pressures on the education capital budget for sufficiency works (e.g. remodelling of Cliffdale and Redwood Park Academies; Vanguard Project (The Harbour School); completion of Primary Phase 2 (Moorings Way Infant) and Phase 2 of the secondary expansion programme (funding in place for only one of three schemes that have been targeted) and further pressures on special school places (e.g. Mary Rose Year 1 in 2018/19).</li> </ul>
<b>Directorate: Adult Social Care</b>		
<ul style="list-style-type: none"> <li>Failure to achieve constancy of purpose</li> <li>Balanced Budget</li> </ul>	<ul style="list-style-type: none"> <li>Integrated Discharge Service</li> <li>Client Record System</li> </ul>	<ul style="list-style-type: none"> <li>PCC owned and run Residential care homes</li> <li>Failure to achieve constancy of purpose</li> <li>Client Record System</li> <li>Care resources in Portsmouth</li> <li>Balanced Budget</li> </ul>

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<b>Directorate: Public Health</b>		
<ul style="list-style-type: none"> <li>Progress has been made on some longstanding issues such as reviewing the commissioning arrangements for the tier 3 weight management service in partnership with the CCG and based on a thorough understanding of service delivery and published evidence.</li> <li>Work has begun on key areas of importance for the city including involving key stakeholders in the ongoing process of working up an action plan to tackle drug related deaths, setting up the Suicide Prevention Action Group, getting processes underway for the Pharmaceutical Needs Assessment 2018 and in establishing an Active Portsmouth Alliance which demonstrates the commitment of public health take a comprehensive system wide approach to promoting physical activity. The new sexual health contract is in place and there are no current concerns with provision.</li> </ul>	<p>Key areas of work are underway where progress over the next quarter is essential. These include working towards milestones for workplace health, input into the PHSE programme for schools, developing an e-cigarette policy for Portsmouth City Council and ensuring the self-harm needs assessment action plan is completed as well as working through the Vanguard redesign phase of the wellbeing service. Gaining commitment to a smokefree collaboration plan with senior leaders at QA hospital also demonstrates progress and it is important this is achieved.</p>	<p>The public health grant will be reduced for 2018/19. Failure to identify appropriate areas to achieve the required reductions will lead to budget reductions being made with lack of alignment to population need. Forward planning during Q2 will seek to align with the budget setting cycle and limit negative impact on the population's health. In addition, there is on-going uncertainty as to what form public health funding will take from 2019/20.</p> <p>There is an on-going need to embed health in all policies approach which could be threatened by reductions in the public health budget and overall Council budget.</p>
<b>Directorate: Property and Housing</b> Note: The Interim Director of Property and Housing is reviewing the measures in place across the directorate and in doing so will report key performance indicators, projects and risks using the standard template to the Governance Audit and Standards Committee.		
<b>Clean City Services</b> <ul style="list-style-type: none"> <li>FPNs - was affected by leave/sickness in this quarter</li> <li>ASB typically increases during the warmer months</li> </ul>	<p>Horatia House and Leamington House are shown as 'projects' the DCLG whole system test has confirmed that the Aluminium Composite Material ACM (cat 3) panel has failed the test and our plans to remove these from the two blocks continues.</p>	<p>The Governance Audit Standards committee is monitoring the fire risk assessments out of review date assessment for low rise blocks. As at the 30<sup>th</sup> June the number was 269, as at the 14<sup>th</sup> July the number was 196, as at the 27<sup>th</sup> July the number was 98 and as at</p>

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<ul style="list-style-type: none"> <li>• Dog fouling typically increases during the winter months with the darker nights so this decrease is an expected seasonal variation</li> <li>• Green &amp; Clean - In the work is the way that we spend time developing and managing staff. These staff are lone working and this is part of their development and supervision to ensure they are meeting purpose</li> </ul> <p><b>Waste Management (Collection and disposal)</b></p> <ul style="list-style-type: none"> <li>• Waste trials underway and ongoing to reduce overall refuse tonnage and increase recycling</li> <li>• New crew contamination check introduced June/July with penalties applied to contractor where process not followed. Follow up visits to resident with 2 red hangers in 3 month period.</li> <li>• Recycling rate declining - along with other Hampshire LA's - work to explore ways to expand range of targeted materials ongoing.</li> <li>• Fly-tipping - typically higher in this quarter when students move out of their properties.</li> <li>• Bin Collection - lots of sickness at Biffa in Q1 which means crews are on different rounds - has started to improve from Mid-June Onwards so hope to see improvement in</li> </ul>	<p>The feasibility of retro-fitting sprinklers in hi-rise (approx. 40 blocks) and sheltered schemes is underway. The funding to retrofit is not identified and will present a significant pressure if deemed to be essential.</p> <p>Wilmcote House refurbishment although this project is significantly overrunning against the original completion timescales there is no additional cost to PCC.</p>	<p>the 11<sup>th</sup> August the number was 43. The service remains on track to take this to zero by the end of August 2017.</p> <p>The removal of the ACM panel from Leamington House and Horatia House is essential, the estimated cost to remove and replace is £11m which is an unforeseen capital expenditure. Discussions are underway with the DCLG to request funding support. If these costs need to be met from existing budgets there will be a budget pressure.</p>

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Q2. Misses are corrected the following day.		
<b>Directorate: Transport, Environment and Business Support</b>		
Services and schemes are on track to deliver in line with the Directorate Business Plan. Projects are progressing within planned timetables and budget. Services delivered under contract with government agencies and prime contractors are performing well.	Key project risks are outlined on the Projects page. There are some risks around consultation on major schemes and the changes to scheme design and timetables that may result from this process. Communication plans for the schemes will be implemented to manage these risks and prevent these becoming issues.	The risks to achieving the overall aims of the Directorate are mostly due to the uncertainty of future funding streams and resources. These risks are being managed through a range of strategies that focus on good communication with funding agencies, delivering to a high standard and taking a flexible approach to workforce planning.
<b>Directorate: Culture and City Development</b>		
<b>Directorate: Community and communication</b>		
Capacity/resilience in City Help Desk, whilst in the process of transformation, is leading to a level of performance below what would typically be provided. This is perhaps evidenced in the Q1 measurement of customer satisfaction.		
<b>Directorate: HR, Legal and Performance</b>		
<ul style="list-style-type: none"> <li>• Consistent performance on all activities</li> <li>• No major areas for concern</li> <li>• Positive progress on number of apprentices</li> </ul>	<ul style="list-style-type: none"> <li>• Significant system change underway with Business Intelligence and new learning management system. These will have implications across the wider council</li> </ul>	<ul style="list-style-type: none"> <li>• The directorate has been very successful in commercialising its activities and generating additional income. However, there are risks associated with this in terms of the security of income, additional</li> </ul>

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<ul style="list-style-type: none"> <li>• Improved performance on processing childcare cases</li> <li>• Level of external income increasing, improving the self-sufficiency of the directorate</li> <li>• Community safety now integrated to directorate</li> </ul>	<ul style="list-style-type: none"> <li>• Devolution/combined authority dependant on political decision-making</li> <li>• Apprenticeship project progressing well</li> </ul>	<p>pressures on staff and need to develop and retain key skills</p> <ul style="list-style-type: none"> <li>• Risks around the recruitment, development and retention of key skilled staff remain, although being mitigated as far as possible through workforce development and a "grow our own" approach</li> </ul>
<b>Directorate: Finance and IS</b>		
<p>Financial governance &amp; Accountability targets are being met            Successful trading operations and investment strategies are generating new income            Strategies are in place to manage known service deficits            Ongoing service delivery transformation with the development of management information tools to support financial decision making            Payment Performance below target            IT availability metrics improved</p>	<p>Municipal Energy Company - development &amp; review of final business case            IT strategy &amp; financial impact of Cloud - uncertainty re revenue consequences on General fund            TPP-ASC delayed due to technical review</p>	<p>Retention of key staff            Recruitment &amp; replacement of skilled staff            Business risk associated with large scale technical change            Disaster recovery - resilience            Cyber -Attack            Single points of failure in ICT infrastructure &amp; system access</p>